



Task Force *Enduring Look* Data and Information Management Policy

19 March 2002

This policy directive provides guidance for the protection, dissemination, and use of Task Force *Enduring Look* Data Repository and Information Archive contents. It describes both the security oversight and protection of the data and information, and the data and information dissemination decision making process.

1. Task Force *Enduring Look* (TFEL) is collecting data from over 500 sites worldwide dealing with Air Force involvement in Operations *Noble Eagle* and *Enduring Freedom*. When captured, the data are archived into the *Enduring Look* Vital Information System (ELVIS) and indexed for future use in preparing reports, responding to requests for information (RFI), producing Fact Sheets, and feeding analytic databases (internal and external to the Air Force Studies and Analyses Agency).
2. The Task Force will maintain control of the dissemination of all data collected and subsequent analysis using those data, in accordance with this policy. TFEL data and all analysis derived from those data will be disseminated only to validated users in the *Enduring Look* RFI System. The Task Force will maintain a database of validated users, which will contain all of the appropriate security approvals for each user. The RFI manager is the senior manager in the validation process and responsible for reviewing all RFIs, maintaining the database of Validated Requestors, and administering administrative policy for case-by-case decisions.
 - A. The RFI Manager will validate requestors based on the category of data requested and the characteristics of the requestor.
 - 1) Requestors who enter RFIs by calling the Task Force will be required to sign the MOU either electronically via the NIPR/SIPRNet or via FAX, and provide evidence of a current appropriate security clearance and a means to receive classified information as required.
 - 2) Requestors who send RFIs through the NIPRNet must electronically sign the MOU and provide evidence of a current security clearance and a means to receive classified information as required.
 - 3) Requestors who send RFIs through the SIPRNet or JWICS will be automatically validated as having the appropriate security clearance for that system and will be TFEL validated once they electronically sign the MOU.
 - B. Any questions regarding the RFI process and/or your eligibility to receive Task Force data should be referred to the RFI manager at Commercial 703.696.0215, DSN 426.0215, Enduring.Look.RFI@pentagon.af.mil or Enduring.Look.RFI@af.pentagon.smil.mil.
 - C. Data collected by the Task Force will be released based on security classification and origin of the data.
 - 1) Category 1 Data – UNCLASSIFIED data collected through open sources. These data will be provided to all validated requestors upon receipt of an RFI.
 - 2) Category 2 Data – CLASSIFIED data collected through non-restricted sources. These data will be provided to all validated requestors with a current appropriate security clearance upon receipt of an RFI.
 - 3) Category 3 Data – CLASSIFIED and UNCLASSIFIED data collected through privileged (restricted) access. These data will be provided to validated requestors on a case-by-case basis determined by the data originator and the RFI manager upon receipt of an RFI.
 - D. The Task Force will make every effort to collect relevant data. Please submit requests to provide data to Enduring.Look@pentagon.af.mil or Enduring.Look@af.pentagon.smil.mil.